

ST. JOHN NEUMANN CATHOLIC SCHOOL

PRESCHOOL REGISTRATION 2011-2012

Registration for the 2010-2011 school year will take place on February 2nd and 3rd of 2011 in the Main Office. As a guideline we are asking that all families with last names beginning A-L attend on February 2nd and families with last names beginning with M-Z attend on February 3rd. Of course if there is a conflict with your schedule you may come on the evening that works best for you. Registration will be held from 5:00 p.m. to 8:00 p.m. both evenings. Please have available the following forms for registration:

1. Pre-school enrollment record form (see attachment)
2. \$35.00 non-refundable registration fee
3. Copy of official Birth Certificate
4. Copy of Social Security card
5. Copy of Baptismal Certificate (if applies)

	MONTHLY PAYMENT	YEARLY PAYMENT
3-YR-OLDS (Two days per week)	\$85.00	\$850.00
4-YR-OLDS (Three days per week)	\$105.00	\$1,050.00

- A \$35.00 non-refundable application fee per child is due upon application for admission to St. John Neumann Preschool.
- Preschool tuition is an annual fee. You may pay the entire tuition in advance or you may pay the tuition in ten (10) equal monthly installments. The first payment is due at the time of registration or August 20th, whichever is later. Subsequent payments are due by the 20th of each month, September through May and are automatically deducted from your designated financial institution account. (See attached form for authorization of payment.)
- Tuition payments for partial year enrollment will be based on the annual tuition and the percentage of the school year remaining.
- A second child in our preschool receives a 10% discount on tuition.
- The first tuition payment is not refundable after the first day of school.

PRE-SCHOOL ACH
ST. JOHN NEUMANN CATHOLIC SCHOOL
AUTHORIZATION AGREEMENT AUTOMATIC PAYMENTS (ACH DEBITS)

TUITION PAYMENT OPTIONS:

A. _____ I wish to pay my tuition in full by August 20, 2011.
Pay by: Check or Automatic Withdrawal (Circle One)

B. _____ I wish to pay my tuition half by August 20, 2011 and half by January 20, 2012.
Pay by: Check or Automatic Withdrawal (Circle One)

C. _____ I wish to pay my tuition on the 20th of each month by Automatic Withdrawal.

I (we) hereby authorize St. John Neumann Catholic School, hereinafter called COMPANY, to initiate debit entries to my (our) account indicated below and the financial institution named below, hereinafter called FINANCIAL INSTITUTION, to debit the same to such account.

(Financial Institution Name) (Branch)

(Address) (City/State)

Routing Number Account Number

Type of account: _____ Checking _____ Savings

Date to withdraw - 20th of each month
(If the 20th falls on a weekend or holiday, withdrawal will be on the prior business day.)

This authority is to remain in full force and effect until COMPANY has received written notification from me of its termination in such time and manner as to afford COMPANY and FINANCIAL INSTITUTION a reasonable opportunity to act on it.

PLEASE ATTACH A COPY OF A VOIDED CHECK TO THIS FORM

(Print Name)

(Signature) _____
(Date)