

**School Board**

**Meeting Date: March 8, 2011**

**Time 6:30 P.M.**

**Present:** Canonical Administrator Father Pat Jakel, Principal Jack Holmes, Steve Kassing, Kathy Coddington, Cindy Moad, Michele Sheahan, William "Skip" Larkin, Kristi Harkins, Tom Keinstra, Tom Chouinard, Joyce Ray, Elise Stewart, John Munie

**Others:** Elisa Sillery, Julie Keil, Joanna Luehmann, Liz Link, Mary Beth Wilson

**Absent:** Blake Harris, Angela Janini

**Call To Order:** Steve Kassing at 6:30 p.m.

**Opening Prayer:** Elise Stewart

**April Prayer Assignment:** Elise Stewart

**Changes to February minutes:** minor changes made

Minutes approved:

1<sup>st</sup> by Joyce Ray

2<sup>nd</sup> by Tom Keinstra

**Correspondence:**

- Received a Full Recognition letter from the Illinois State Board of Education.
- Madison County Catholic Charities sent a thank you for the painting service project done by the 8<sup>th</sup> grade.
- Thank you from Serra Vocations Club of Madison County.

**Old Business:** none

**New Business:** Presentation was given by Fr. McGivney Catholic High School Board and Task Force on space sharing with Saint John Neumann.

**Committee Reports and Proposals:**

**Canonical Administrator:** none

**Principal Report:**

- Lock-down drill was a success.
- Serra Club talked with SJN students about vocations.
- Bishop Paprocki will celebrate mass on March 17.
- Spring Regional is scheduled for the faculty on March 18 at St. Mary's. There will be 11:15 dismissal that day.
- New volunteers:
  - Bazaar: Cherie Galinski, Sue Hamilton, and Becky Luchetti
  - Medical Records: Maria Carroll
- Skating Party has been rescheduled for Tuesday March 29<sup>th</sup>.
- Penance service will be held on April 4<sup>th</sup>.

**Teacher Representative:**

- Kindergarten mission project supported St. Paul's in Fenton, MO, which suffered tornado damage on New Year's Eve. \$270.00 was raised. An outdoor thermometer, pencil sharpener, and a crucifix were purchased. The remaining funds were giving to the Holy Childhood Association.
- All students from Saint John Neumann who participated in the Speech Meet held at St. Mary's on March 5<sup>th</sup> finished in 1<sup>st</sup> place. Participants included Katie Trapp, Ian Hurford, Alex Purcell, Molly Mersinger, Austin Reiniger, Sarah Maller, Caitlyn Thompson, Lauren Zamarione, Sydney Hurford, Niko Karidis, Tyler Hinterser, and Danny Ratulowski.
- Spring pictures are this Thursday, March 10.
- On February 18, teachers participated in an in-service at Little Flowers in St. Louis. Mr. Holmes and Mr. Palmer spoke on How to Deal With Difficult Parents. The teachers were able to share ideas and see the classrooms.
- There will be a Bullying Program in service with BJC Health Care. Saint John Neumann will establish a NO NAME CALLING WEEK from March 21<sup>st</sup> to March 25<sup>th</sup>.

**Committees:****Finance:**

- Steve reported that we are projected to finish on budget.

**Policy:**

- Joyce reported the tuition assistance information was presented to the finance committee to be reviewed.

**Building and Grounds:**

- Tom reported new signage is being explored.
- Steve also requested that a list of necessary repairs or improvements be submitted to help work out a priority plan and timeline.

**Development:**

- Mr. Holmes sent letters to 13 families regarding volunteer hours.
- Elise reported a question regarding volunteer hours relating to the May Book Fair and Spring Fling is being discussed within committee and a revision will be released.
- The crucifix in the Quilligan Center will be beautified.

**Public Relations:**

- Michele reported that an Open House is scheduled for March 27 from 12:00 p.m. – 2:00 p.m.

**Planning/ Survey:**

- Kristi reported that the long range planning meeting is scheduled for March 22.
- Approximately 2/3 of the assessments were received by the diocese from the planning team volunteers.

**Grant Writing:**

- Kathy reported that the committee is looking into Promethean Boards grants.

**Technology Liaison:**

- Two Promethean Boards were installed last week in Mrs. Parker's room and Mr. Blair's room.
- Trivia night is scheduled for March 26<sup>th</sup>.

**Faith Formation:**

- Skip reported that the policy on Sacramental Preparation will be revised based on feedback from the pastors.
- Committee is also looking into the involvement of Saint John Neumann graduates in parish youth ministry after graduation.

**Future Business: none**

A motion was made to go into Executive Session to discuss the budget.

1<sup>st</sup> by Kristi Harkins

2<sup>nd</sup> Skip Larkin

**Executive Session:**

A motion was made to accept the proposed budget from the Finance Committee with the recommendation to hold tuition.

1<sup>st</sup> by John Munie

2<sup>nd</sup> by Tom Chouinard

Majority was in favor. Opposed by Tom Keinstra and Skip Larkin.

**Closing Prayer** – Elise Stewart

Meeting adjourned at 10:15 p.m.

**Next Meeting:** – April 4<sup>th</sup> at 6:30 p.m.