

**School Board**

**Meeting Date: May 2, 2011**

**Time 6:30 P.M.**

**Present:** Canonical Administrator Father Pat Jakel, Principal Jack Holmes, Steve Kassing, Kathy Coddington, Cindy Moad, Michele Sheahan, William "Skip" Larkin, Kristi Harkins, Tom Chouinard, Joyce Ray, John Munie

**Others:** none

**Absent:** Tom Kienstra

**Call To Order:** Steve Kassing

**Opening Prayer:** Kristi Harkins

**June Prayer Assignment:** Skip Larkin

**Changes to May minutes:** minor changes were made

Minutes approved:

1<sup>st</sup> by Kristi Harkins

2<sup>nd</sup> by Tom Chouinard

**Correspondence:**

- Thank You note from the music teacher for being such a warm family and sharing the May Crowning with her.

**Old Business:**

- Steve shared that he had received all the information from the committees to compile the State of the School Report. Father Pat suggested also putting the report in the parish bulletins.
- Board nominations:

Chair:

John Munie was nominated by Tom Chouinard.

The nomination was 2<sup>nd</sup> by Skip Larkin.

John accepted the nomination.

Motion passed unanimously.

Vice Chair:

John Munie nominated Skip Larkin as Vice Chair.

The nomination was 2<sup>nd</sup> by Tom Chouinard.

Skip accepted the nomination.

Motion passes unanimously.

Secretary:

Steve Kassing nominated Kristi Harkins as Secretary.

The nomination was 2<sup>nd</sup> by John Munie.

Kristi accepted the nomination.

Motion passes unanimously.

First reading of the Sacramental Preparation Policy:

- There was a discussion to review the language changes in the policy on Sacramental Preparation.
- It was suggested in an effort to work on coordinating the date of Reconciliation in all three parishes that at few members of the board and members of the Faith Formation committee meet with the parish councils to open the discussion.
- Minor changes will be made and a second reading is scheduled for the next meeting.

**New Business:**

**Committee Reports and Proposals:**

**Canonical Administrator:**

- The budget has been approved.

**Principal Report:**

- 8<sup>th</sup> grade class trip to Chicago leaves in the morning
- Magazine Drive Card Game will be this Thursday
- Famously Yours will be here Thursday from 2:30-6:30
- Custodians will be going to asbestos training next Monday
- Thursday, May 12<sup>th</sup>- 8<sup>th</sup> grade picture and luncheon
- Friday, May 13<sup>th</sup> – 8<sup>th</sup> grade graduation mass
- Tuesday, May 17<sup>th</sup> – 6<sup>th</sup> grade class will be going bowling and to lunch at Camelot Bowl.
- Spring Fling for students: 11:30 – 2:30 on Friday, May 20<sup>th</sup>. Spring Fling will be open to the public Friday evening, Saturday, and Sunday.
- Monday, May 23<sup>rd</sup> cleaning day
- Tuesday, May 24<sup>th</sup> Awards at 8:15
- Monday, August 22<sup>nd</sup> -Orientation at 6:30 in classroom, 6:45 in Gym
- Tuesday, Aug. 23<sup>rd</sup> is the 1<sup>st</sup> day of school; it will be a ½ day
- Skip Larkin visited the 2<sup>nd</sup> grade class and played guitar.
- Focal Pointe Outdoor Solutions is doing great job in caring for the property.
- August 9<sup>th</sup> will be the 1<sup>st</sup> board meeting for next school year.

**Teacher Representative:** Mrs. Moad reported:

- Mrs. Lynette Lambert will be the teacher representative next year.
- Canned food drive held this week for the Madison County Catholic Charities.
- Kindergarten will be visiting the Alpaca and Llama Farm in Fairview Heights tomorrow.
- May 11, 2011 at 9:00 Pre-school Graduation will be held.

**Committees:**

**Finance:** Steve shared the finance report for March.

**Policy:** Joyce reported:

- Sacramental Preparation 1<sup>st</sup> reading was prepared for this evening.
- A Tuition Assistance Policy draft will be ready for next meeting.

**Building and Grounds:** no report

**Development:** Tom reported:

- Annual Fund has been mailed.
- We need to look at budgeting more for the Annual Fund project next year.
- Technology integration is going to be one of the goals for next year to make the mailing more effective.
- Tom suggested sending out a Stewardship Form requesting assistance on committees at the beginning of next school year.

**Public Relations:** Michele reported:

- Open house supplies are housed at school.
- A discussion was held on the importance of professional representation of SJN in materials that are distributed.
- The committee will be working on setting up an area on the network where teachers can share pictures with volunteers to use for publications.
- We will look at setting up the masses again next year at each of the parishes.

**Planning/ Survey:** Kristi reported:

- Goals went out this week in bulletins at all 3 parishes.

**Grant Writing:** no report

**Technology Liaison:** Steve reported:

- Katy Eggering is going to be a school board member next year.

**Faith Formation:** Skip reported:

- New proposals for next year:
  - Having a couple of service days
  - Pro-life activity – Bishop Sheen prayer.
  - It was discussed and agreed that entries would be added into the handbook for Sacramental Preparation, Faith Formation, and Pro-Life.

**Other Business:**

Steve was recognized for his years of service and commitment to the board.

**Future Business:**

**Closing Prayer** – Kristi Harkins

**Next Meeting:** – June 14, 2011 6:30 p.m.