

St. John Neumann School Board
Meeting Date: November 8, 2011
Time: 6:30 p.m.

Present: Canonical Administrator Fr. Pat Jakel, Member Pastor Fr. Steve Sotiroff, Lynette Lambert, Kristi Harkins, Brian Heal, Tom Chouinard, Janelle Meacham, Skip Larkin, Kristi Buecker, Nathan Moore, Tom Kienstra, John Munie, Dennis Hurford

Others: Mrs. Kathy Parker

Absent: Principal Jack Holmes, Katy Eggering

ROUTINE BUSINESS:

Call to Order: John Munie at 6:35 p.m.

Opening Prayer: Kristi Buecker

Changes to prior meeting minutes: minor change was made to October minutes
Minutes approved: 1st by Skip Larkin; 2nd by Tom Chouinard

December Prayer Assignment: Tom Chouinard

Correspondence: none

REPORTS AND RECOMMENDED ACTION:

Canonical Administrator: no report

Principal Report: no report

Teacher Representative: Mrs. Lambert reported:

- Student Council canned good drive will end November 28
- Fr. McGivney Catholic High School has 10 students committed to attend. They will host an open house November 13 from noon until 3 p.m.
- Parent-Teacher conferences went well; all students were represented by one or both parents
- PTU and Market Day will be next Tuesday, November 15
- No school on Veteran's Day, November 11; veterans will visit classrooms on November 10
- Mrs. Hudson and her husband welcomed a baby girl on October 25
- Thanksgiving break will be November 23 – 27
- Athletic department will host a wine tasting on December 2 from 6-9 p.m.
- Feast of Immaculate Conception is December 8; all school mass will be celebrated
- Advent Penance service is December 12

Committees:

Education Committee: Skip reported that the committee has performed a comparison of the Faith and Life series to the Faith First series. The committee reached a consensus on the similarities and differences between the two series. The similarities include spiral method, approved by USCCB, Nihil Obstat, Imprimatur and internet resources. The differences include format (tone of writing, reading level, illustrations) and content (objective vs. subjective). The committee also reviewed the series that is being used by St. Cecilia PSR program. This series is similar to the Faith First series. The committee is working on preparing a document summarizing the similarities and differences.

The Education committee continues to work on developing a pilot class for parents. The class will be held in Lent. The course will most likely follow the "Biblical Walk Through of the Mass" video program. The program will be a 5 one hour classes; each containing a video followed by discussion.

Athletics: no report

Asset Committee: Kristi reported:

Finance: The committee met last week and the financial statements look good compared to budget for the 1st quarter. The financials show a \$220,000 savings balance with the diocese. The school board recommends paying off SJNs loan with the diocese and will ask the finance committee to review this suggestion. Other items reported, which will take effect for the 2012-2013 school year, include: preschool tuition will have two rates (Catholic and non-Catholic), registration will be online except for new students, and tuition payment options will be monthly or annual payments.

Building and Grounds: We continue to look for new members to serve on the committee. The committee continues to contact contractors for various projects.

Technology: no report

Marketing Committee: John reported that Barb Burris attended the last committee meeting to speak about the annual fund and fundraising.

Policy Committee: Janelle reported that the handbook would need a few updates based on the policy review. She continues to work with Mrs. Delaney to identify and locate the missing policies; numbers 3002, 2014, and 2016.

Other Business: John asked for clarification of the request to add parish reports to the agenda from the October board meeting. It was suggested that the parishes have the opportunity to make announcements, provide feedback and offer suggestions to SJN.

Skip suggested that SJN does not have school on Holy Days of Obligation. It was stated that the precepts of the church state that Holy Days are to be treated like the Sabbath; leading to these days being no school days. The decision would be made by the member pastors.

John reported that the Executive Committee met to discuss the next steps in developing objectives and action plans of the goals from the long-range plan.

CLOSING:

Closing Prayer: Kristi Buecker at 8:40 p.m.

Next Meeting: December 13, 2011 at 6:30 p.m.

respectfully submitted by K. Harkins