

St. John Neumann School Board
Meeting Date: September 13, 2011
Time: 6:30 P.M.

Present: Canonical Administrator Fr. Pat Jakel, Principal Jack Holmes, Lynette Lambert, Kristi Harkins, Katy Eggering, Tom Kienstra, Brian Heal, John Munie, Tom Chouinard, Janelle Meacham, Dennis Hurford, Skip Larkin, Kristi Buecker

Others: Mrs. Bonnie Gasawski, Fr. Steve Sotiroff

Absent: Nathan Moore

ROUTINE BUSINESS:

Call to Order: John Munie at 6:35 p.m.

Opening Prayer: Tom Chouinard

Changes to August minutes: no changes were made
Minutes approved: 1st by Brian Heal; 2nd by Skip Larkin

October Prayer Assignment: Brian Heal

Correspondence: John presented an invitation from Fr. McGivney Catholic High School to attend a reception on Oct 2.

REPORTS AND RECOMMENDED ACTION:

Canonical Administrator: Fr. Pat reported that St. Jerome will be adjusting their timeline for preparation and reception of the Sacrament of Reconciliation for 2nd graders. First Reconciliation will occur in the season of Advent beginning in 2012. MPH 1st Reconciliation is during the Advent season; St. Cecelia is during the Lenten season.

Principal Report: Mr. Holmes reported:

- The magazine drive has brought in about \$15,000
- SJN golf tourney was last Friday
- Terra Nova testing is this week and next week
- 8th grade Space Camp trip is next week (last years 7th graders)
- September 26 is 11 a.m. dismissal
- Class of 2011 gift to SJN will be an electronic message board attached to the new signage
- Landscaping in the front of school is going out to bid
- Scott Riggs has been hired as the new P.E. teacher and Cherie Galinski has been hired as the aide for kindergarten and 1st grade

Teacher Representative: Mrs. Lambert reported that the 8th graders are heading to Space Camp. The magazine drive was successful; thank you to the volunteers.

Committees:

Executive Committee: John shared the feedback to the mission and value statements that were submitted; consensus was reached on a mission statement that will be submitted to the member pastors for review.

“In humble service to God, we are committed to providing the highest standard of Catholic faith formation and academic excellence for the children God has entrusted to us.”

Marketing Committee: John reported that the committee is focusing on ways to increase enrollment and development. They are working on identifying the SJN brand and designing a new shield/crest. A new font was presented and the board reached consensus on "Constantia" font. Barb Burris will be attending the meeting on October 19 to discuss the annual fund.

Asset Committee: Kristi reported that the July financials statements look fine compared to budget. A review of SJN facilities will be done and a list of needed improvements will be put together and prioritized.

Education Committee: Skip reported that the committee met and discussed the goals and suggested objectives from the long-range plan. They will be working on 3 objectives: 1. reviewing a Religion textbook series, 2.) developing a pilot faith formation class for parents, and 3.) exploring a change to the 7th grade class trip (March for Life). They are open to suggestions and will be meeting the last Wednesday of the month.

Policy Committee: Janelle performed a review of policies on-line compared to those in the binders. A few policy numbers were missing.

Other Business: n/a

Future Business: n/a

CLOSING:

Closing Prayer: Tom Chouinard at 8:35 p.m.

Next Meeting: October 11, 2011 at 6:30 p.m.

respectfully submitted by K. Harkins